

Letter from the Executive Board

Dear Reporters,

Congratulations on getting the opportunity to participate in SNISMUN'. To the veterans of MUN, we promise you a very enriching conference that you've never experienced before and to the newcomers, we are really excited to be a part of your maiden voyage. The importance of our generation being 'ready enough' to accept various challenges that lie ahead of us can hardly be overstated. What we desire from the reporters is not how experienced or articulate they are. Rather, we want to see how she/he/them can respect disparities and differences of opinion, and work around these, while keeping in mind their own agency policies.

The following pages intend to guide you with the nuances of the Council. All the reporters should be prepared well in order to make the councils' debate productive. After all, only then will you truly be able to represent your portfolio in the best possible way.

Regards,



Avinash V
(Head of Press)



Saniya Philip
(Head of Press)

General Rules of Procedure

Rules of procedure refer to the formal conduct delegates are expected to maintain during the conference. It is essential to adhere to the rules and maintain decorum for the smooth flow of the committee.

For this conference, we will be adhering to the UNA-USA format of rules of procedure.

General Speaker's List

Committee generally begins formal debate by starting the 'GSL' (General Speaker's list). It serves the purpose of allowing a delegate to express their stance on the agenda. A GSL is non-exhaustive.

Moderated Caucus

This motion can be raised when the committee wants to debate on a specific topic.

Unmoderated Caucus

This motion is proposed when delegates wish to discuss the status of the committee among themselves and further evaluate their next actions.

Points

1) Point of Parliamentary Enquiry:

This point is raised by a delegate to clarify anything regarding the rules of procedure or to know the status of the committee (For example: to know which delegate is speaking next/ if the EB is accepting more speakers)

2) Point of Personal Privilege:

This point is raised by a delegate to address a personal issue. (For example: to ask another delegate to repeat a point they made in their speech/to be excused from the committee)

3) Point of Order

This point can be raised by a delegate to point out logical or factual inaccuracies in the speeches of other delegates.

4) Point of Information

This is raised when a delegate wants to ask questions about another delegate's speech. If you asked a question and are still not satisfied with the answer, you can raise a follow-up question right after the delegate answers.

Resolution

A resolution or reso, contains all the solutions that committee wants to introduce in the form of a formal document that will be discussed and put to vote in front of the committee. If passed, this acts as a set of suggestions and recommendations to those who agree with it on the issue at hand.

Press Conference

The questions may range from matters of foreign policy, the agenda itself or controversial actions by the respective nations of the delegates, with the intended purpose being to test the depth of the research and knowledge of the delegates

Type of Articles and Formats:

- 1) Committee Reports
 - a) Analytical
 - b) Summary
- 2) OP-EDs
- 3) Interview
- 4) Beats

1) Committee Reports-

a) Analytical:

This report expresses your agency's thoughts on the key issues raised in the committee and why.

Format-

Name of the Agency: XYZ

Agency Logo

Type of Report: Analytical Report

Topic: ABC

content

b) Summary:

As the name suggests, this report is a brief summary of what was discussed in the committee (Not from the agency point of view).

Format-

Name of the Agency: XYZ

Agency Logo

Type of Report: Summary Report

content

2) OP-EDs-

OP-EDs/Opinion-Editorials are written reports which put forwards the agencies opinion on the committee's agenda/Moderated Caucus being discussed.However the data being stated in the reports are to be factually accurate upon reference to a valid source.

Format-

Name of the Agency: XYZ

Agency Logo

Type of Report: Opinion-Editorials

Topic: ABC

content

3) Interview-

An Interview is a 1 to 1 discussion between the reporter and the delegate and later documented. The reporter will be responsible for arranging the interview. The mode of communication should be formal.

Format-

Name of the Agency: XYZ

Agency Logo

Type of Report: Interview

intro to the topic of discussion

Reporter:

Delegate of 'xyz country':

Reporter:

and so on..

summary and outcome of the discussion

4) Beats-

A Beat Based Report is a in-depth description of a particular topic discussed in the Committee. (Yes, it's similar to Analytical writing)

Format-

Name of the Agency: XYZ

Agency Logo

Type of Report: Beat - Based Article

Topic: ABC

content

Summary Report and Analytical Report to be submitted at end of each committee session where as OP-EDS and Interview or Beats Based article to be submitted at end of the day to- “ aviofficial.v@gmail.com and philipsaniya04@gmail.com “

General Rules/Point to note-

- 1) Word limit should be between 800-1000 words for Committee based reports while other types of reports are 1000-1500 words.

- 2) A Press conference to the delegates will be conducted by the reporters. (Follow ups are allowed, Time given to each reporter: 4 mins). Questions are to be cross checked by the Head of International press.
- 3) Font to be used: Times New Roman, Font size-12 to 15, Borders can be used to the articles. The articles are to be in PDF format with naming like *Agency-CommitteeAssigned-TypeofArticle*
- 4) All sorts of communication should be parliamentary and reporters must not disrupt the proceedings of the committee.
- 5) During voting of resolutions, Reporters are asked to leave the committee.
- 6) Two special tasks will be assigned to reporters which will be told on the day of the conference.
- 7) Reporters can carry their electronic devices such as mobile phone, laptop (preferable to carry) and are permitted to use the internet.
- 8) Plagiarism of more than 3% won't be encouraged and the report won't be marked. It is appreciated to cite sources at the end of the report to avoid the plagiarism count of the source.

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